



MANSION HOUSE SCHOLARSHIP SCHEME

REPORT AND FINANCIAL STATEMENTS

For the Year-Ended 31st October 2022

Charitable Trust No 1087486

MANSION HOUSE SCHOLARSHIP SCHEME

REPORT AND FINANCIAL STATEMENTS

For the Year-Ended 31st October 2022

<u>Contents</u>	<u>Page(s)</u>
Trustees' Annual Report	3 - 6
Independent Examiner's Report to the Trustees	7
Statement of Financial Activities	8 - 9
Balance Sheet as at 31st October 2022	10
Notes to the Accounts	11 - 14

MANSION HOUSE SCHOLARSHIP SCHEME

Trustees' Annual Report for the Year-Ended 31st October 2022

Status

The Mansion House Scholarship Scheme is a charitable trust which was constituted by Trust Deed on 1st May 2001. The Scheme has been approved by the Charity Commissioners and was entered into the Central Register of Charities with effect from 12th July 2001. The Trustees who held office during the year are shown below.

Trustees, Officers and Advisers

Registered Address: Mansion House, London EC4N 8BH

Patron (*ex officio*): The Rt Hon. The Lord Mayor

Trustees: Julian Tregoning (Chairman)
William Chapman
William Charnley
HH Judge Anuja Dhir KC
Roddy Graham
Alderman Tim Hailes
Jonathan Nichols
Alderman Sir Andrew Parmley

Advisers: Alderman Sir Charles Bowman
Michael Byrne
Professor David Latchman
Nicholas Westgarth

Secretary & Treasurer: Neill O'Connor

Independent Examiner: P K S Ewen FCA
Calders (1883) LLP
St Vincent House
30 Orange Street
London WC2H 7HF

Bankers: Lloyds Bank
70-71 Cheapside
London EC2V 6EN

William Chapman retired as a Trustee at the end of accounting period, and the remaining Trustees wish to record their thanks to him for his invaluable service to the Scheme.

Alderman Sir Charles Bowman, formerly an Adviser to the Scheme, was appointed a Trustee with effect from 1st November 2022.

MANSION HOUSE SCHOLARSHIP SCHEME

Trustees' Annual Report (continued)

Purpose of the Scheme

The purpose of the Scheme is the creation and funding of scholarships, bursaries and other prizes for students or young business executives to undertake training or academic courses or business attachments in the United Kingdom, with particular emphasis on the study of subjects related to financial, professional, business and maritime services.

Financial Statements

The financial statements for the year to 31st October 2022 have been prepared by the outgoing Secretary & Treasurer and are included on the following pages.

Activities

The Trustees continued to review and endorse the award of scholarships by successive Lord Mayors in some of the countries which they have visited each year in their role as an ambassador for the United Kingdom financial services industry in general and the City of London in particular.

The Lord Mayor's overseas visits programme was badly affected in 2021 and again in 2022 by the Covid pandemic, but we were eventually able to appoint nine new Mansion House Scholars from overseas for 2022, selected from those countries where the City has particular interests and which had been on the Lord Mayor's provisional visits list.

We were particularly pleased to have appointed our two hundredth Mansion House Scholar since the Scheme was founded in 1998. He is from South Africa and is taking a Master's degree at City University. The Scholars appointed this year were selected from Brazil, Chile, India (two), Mexico, Poland and South Africa. Three of the scholars also were appointed as Chevening Scholars by the Foreign, Commonwealth & Development Office (FCDO), and payment of their awards was made direct to the Chevening Secretariat as co-sponsorship.

Two further scholars were appointed from within UK with significant help from the Worshipful Livery Company of Wales and the Freemen and Guilds of The City of Chester.

Gifts to the Scheme this year included donations from twenty-nine City Livery Companies, the Lord Mayor's Appeal, a Past Masters' Association, and some private donations, which together amounted to £79,753. A substantial donation of £30,000 from the Lord Mayor's Appeal for 2021 is included in this total. The Trustees wish to record their very grateful thanks to all these donors.

A number of the private donations received are eligible for Gift Aid tax relief, and a claim for a rebate from HMRC is in preparation.

MANSION HOUSE SCHOLARSHIP SCHEME

Trustees' Annual Report (continued)

A further £19,921 was received in bank interest and dividend payments, the bulk of which was income from a holding of two sets of Income Units in CCLA's COIF Charities Investment Fund. As at 31st October 2022, the market valuation of these unit holdings stood at £676,158.

The overall costs of the Scheme amounted to £111,758 over the year. That included the payment of scholarships to the value of £85,000. Management costs, including the fee for examination of the accounts, hospitality and support for Scholars events, and a stipend paid to the Secretary accounted for a further £26,758.

The Trustees are responsible *inter alia* for ensuring that proper accounting records are kept and that the financial statements give a true and fair view of the Scheme's activities during the year and of its financial position at the year-end, whilst safeguarding its assets.

The Trustees did not receive any remuneration for their services.

Future Matters

Alderwoman Sue Langley was appointed as a Trustee and took office on 25th January 2023.

In 2022 the Secretary & Treasurer, Brigadier Neill O'Connor, indicated that he wished to retire by the end of the year. Brigadier O'Connor has had an amazing career. After retiring from the Army he was appointed City Marshal to the Lord Mayor, and later Swordbearer. He was involved in the thinking behind the Mansion House Scholarship Scheme and its establishment in 1998, and when he retired from the Mansion House in 2007 he continued to manage the Scheme. During this remarkable period of charitable service he recruited 208 Scholars from 69 countries. That involved liaison with many Lord Mayors, as well as frequent contact with HM Embassies and High Commissions in the countries which the Lord Mayors were visiting, and from which he was seeking to appoint suitably qualified Scholars.

The Lord Mayor at the date of this report, Alderman Nick Lyons, honoured Brigadier O'Connor by hosting a lunch at the Mansion House in December 2022, when he and the Chairman spoke, and to which Brigadier O'Connor responded. At that lunch it was announced that the outgoing Secretary & Treasurer would be appointed an Honorary Vice-President of the Scheme, as would its first Trustees – Sir Michael Craig-Cooper, Dame Judith Mayhew-Jonas and David Tate.

Whilst the current Trustees will miss Brigadier O'Connor's knowledge and his close friendship and relationships with all our Scholars, they wish to record their very grateful thanks to him for all he has done to create not only the Scheme but also a charity that has been so successful in promoting the City of London and the financial, professional, business and maritime services in the United Kingdom. They wish him the healthy, long and happy retirement that he truly deserves, and hope to see him at various future Scheme events.

MANSION HOUSE SCHOLARSHIP SCHEME

Trustees' Annual Report (continued)

To replace Brigadier O'Connor, the Trustees are very fortunate that two of its Advisers have agreed to succeed him. Nicholas Westgarth, a former diplomat and the immediate past Clerk of the Worshipful Company of International Bankers, a considerable supporter of the Scheme, has taken on the position of Secretary. His principal roles will be to seek new Scholars, to maintain links with our past and present Scholars, to liaise with the staff in Mansion House and with donors and prospective donors, and to act as Secretary to the Trustees. Michael Byrne, a former accountant and banker, has joined as Treasurer. He will administer the Scheme's financial affairs and liaise with the independent examiner. He will also organise the Scheme's IT requirements and arrange marketing collateral.

Julian G Tregoning
Signed on behalf of the Trustees

Date:

MANSION HOUSE SCHOLARSHIP SCHEME

Independent Examiner's Report to the Trustees

I report to the Trustees on my examination of the financial statements of the Mansion House Scholarship Scheme ('the charity') for the year ended 31st October 2022 comprising the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's Trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and Basis of Report

As the Trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act, and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit, and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the financial statements present a 'true and fair' view, and my report is limited to those specific matters set out in the independent examiner's statement.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

P.K.S. Ewen F.C.A.

Calders (1883) LLP, Chartered Accountants 30 Orange Street, London WC2H 7HF

Date:

MANSION HOUSE SCHOLARSHIP SCHEME

Statement of Financial Activities for the Year Ended 31st October 2022

	Note	General Funds (£)	Endowment Funds (£)	Total 2021-22 (£)	Total 2020-21 (£)
<u>INCOMING RESOURCES</u>					
Livery Company donations	3	46,750	-	46,750	55,150
Past Masters' Associations		253	-	253	-
Lord Mayor's Appeal		30,000	-	30,000	28,662
Al-Sabah Foundation		-	-	-	30,000
Personal donations		2,750	-	2,750	4,750
Interest & dividend income	4	5,109	14,812	19,921	14,032
TOTAL INCOMING		84,862	14,812	99,674	132,594
<u>RESOURCES EXPENDED</u>					
Scholarships awarded	5	(85,000)	-	(85,000)	(112,350)
Outgoing Secretary's fees & expenses		(21,137)	-	(21,137)	(18,368)
Incoming Secretary & Treasurer's fees	6	(2,000)	-	(2,000)	-
Entertainment		(1,100)	-	(1,100)	-
Scholars' expenses		(661)	-	(661)	(1,952)
Independent Examiner		(1,860)	-	(1,860)	(1,140)
TOTAL EXPENDED		(111,758)	-	(111,758)	(133,810)

MANSION HOUSE SCHOLARSHIP SCHEME

Statement of Financial Activities for the Year Ended 31st October 2022 (continued)

	Note	General Funds (£)	Endowment Funds (£)	Total 2021-22 (£)	Total 2020-21 (£)
NET INCOMING / (OUTGOING) RESOURCES		(26,896)	14,812	(12,084)	(1,216)
Unrealised Gains / (Losses) on Investment Assets		(16,269)	(47,051)	(63,320)	95,905
NET MOVEMENT IN FUNDS		(43,165)	(32,239)	(75,404)	94,689
Funds Brought Forward 1 st November 2021		201,130	569,906	771,036	676,347
Funds Carried Forward 31 st October 2022		157,965	537,667	695,632	771,036

MANSION HOUSE SCHOLARSHIP SCHEME

Balance Sheet as at 31st October 2022

			(Note2)
	<u>Note</u>	<u>2022</u>	Restated
		(£)	<u>2021</u>
			(£)
Investments	7	676,158	739,478
Current Assets			
Cash at Bank		74,314	85,842
Cash at CCLA		710	706
Debtors		-	8,000
Current Liabilities			
Creditors	8	(55,550)	(62,990)
NET ASSETS		695,632	771,036
<u>Represented By:</u>			
Income Fund (Unrestricted)		157,965	201,130
The Richard Nichols Endowment Fund		537,667	569,906
TOTAL FUNDS		695,632	771,036

MANSION HOUSE SCHOLARSHIP SCHEME

Notes to the Accounts

Note 1: Accounting Policies

The following policies have been complied with in preparing these accounts:

The accounts have been prepared on an accruals basis and using the historic cost convention, with the exception that investments are stated at bid market value. The accounts are in accord with applicable accounting standards, the Charities Act 2011, and Charities SORP (FRS 102).

Donations and gift income are attributed to the year in which the amounts were received unless the donor clearly indicated that the amounts were to be attributed to a different year or years.

Investment income is recorded when receivable.

Expenditure on Scholarship awards is recorded once the Scheme has made an unconditional commitment to pay the grant and has communicated this or paid the award to the beneficiary (whichever is the earlier).

Irrecoverable VAT is charged to the Statement of Financial Activities as incurred.

Note 2: Prior Year Adjustment

The amounts stated in the Balance Sheet for the previous year (2020-21) as Cash at Bank (£34,392), Cash at CCLA (£706), Debtors (zero) and Creditors (£3,540) were incorrectly categorised under those headings. Corrected comparative figures are included in this year's accounts. This correction has had no net impact on the Balance Sheet totals or on the Statement of Financial Activities for that year.

Note 3: Livery Company donations

Donations totalling £54,750 were received from the following 29 livery companies during the year:

Actuaries	£1,000	International Bankers	£5,000
Apothecaries	£1,250	Ironmongers	£1,000
Barbers	£750	Leathersellers	£3,000
Builders Merchants	£500	Marketors	£500
Chartered Accountants	£1,500	Merchant Taylors	£5,000
Constructors	£1,000	Paviors	£500
Drapers	£6,000	Salters	£2,000
Dyers	£2,000	Skinner's	£250
Engineers	£1,000	Solicitors	£1,000
Farriers	£600	Tax Advisers	£500
Fishmongers	£1,400	Tin Plate Workers	£500
Glovers	£1,000	Turners	£2,000
Goldsmiths	£3,000	Woolmen	£1,000
Grocers	£5,000	World Traders	£500
Insurers	£6,000		

MANSION HOUSE SCHOLARSHIP SCHEME

Notes to the Accounts (continued)

Of the £54,750 received, payments totalling £8,000 had been accrued as income in the previous year and have therefore been excluded when calculating the total showing in these accounts (£46,750). We record our continuing gratitude to those companies that assisted the Scheme in 2021-22.

Note 4: Interest and dividend income

Interest income of £13 was received, of which £4 was credited to general funds and £9 to endowment funds.

Dividend income of £5,105 and £14,803 was earned on the general funds invested in the investment fund and on the endowment funds invested in the same fund.

The Scheme holds 9,442 units in its investment fund and 27,377 in The Richard Nichols Endowment Fund.

Note 5: Scholarships

Eight Mansion House Scholarships, each to the value of £10,000, and a ninth to the value of £5,000 were agreed on the Lord Mayor's behalf for 2021-22.

Details are set out below:

<u>Scholar Name and Country</u>	<u>University</u>	<u>Course</u>
BRAZIL: Andre Andrade	Queen Mary – University of London	Master's in Banking & Finance
CHILE: Daniela Nilo	Queen's University, Belfast	Master's in Sustainable Development
INDIA: Love Jain	University College, London	Master's in Management & Finance
INDIA: Monik Mehta	Bayes Business School – City University, London	Master's in Finance
MEXICO: Luis Cruz	London School of Economics	Master's in Applied Social Data Science

MANSION HOUSE SCHOLARSHIP SCHEME

Notes to the Accounts (continued)

SOUTH AFRICA: Nikhil Hagroo	Bayes Business School – City University, London	Master’s in Actuarial Management
UK – Chester: Cathryn Jarvis	University of Chester	Master’s in Accounting
UK – Wales: Ashley Curnow	London Business School	Master’s in Business Administration
POLAND: Robert Rybski	University of Oxford	Short course in Sustainable Finance

Note 6: Incoming Secretary & Treasurer’s Fees

One month’s fee has been accrued for both the incoming Secretary and the incoming Treasurer in relation to their work during October 2022 (the last month of the financial year).

Note 7: Investments

	Market Value at 31.10.22	Market Value at 31.10.21	Gain / (Loss) in Market Value 2021-22
COIF – Investment account	173,398	189,667	(16,269)
COIF – Richard Nichols Endowment Fund	502,760	549,811	(47,051)
Total	676,158	739,478	(63,320)

Note 8: Creditors

Creditors at year-end (£55,550) were the Chevening Scholarship (£30,000), two individual Scholars (£15,000), final fee and expenses payment due to the outgoing Secretary & Treasurer (£6,150), fees due to the incoming Secretary and the incoming Treasurer (£2,000), reimbursement due to the outgoing Secretary who had paid the Independent Examiner’s 2020-21 fees (£1,320) from his own funds, and accrued Independent Examiner 2021-22 fees (£1,080).

MANSION HOUSE SCHOLARSHIP SCHEME

Notes to the Accounts (continued)

Note 9: Analysis of Fund Assets and Liabilities

	<u>General Funds</u>	<u>Endowment Funds</u>	<u>Total Funds</u>
Investments	173,398	502,760	676,158
Cash at Bank			
Year-end bank balances restated to calculate true general / endowment elements			
Lloyds current& deposit accounts	40,117	-	40,117
Lloyds endowment account	-	34,197	34,197
Cash on deposit with CCLA	-	710	710
Net Creditors	(55,550)	-	(55,550)
Total	157,965	537,667	695,632